

**Regular Meeting of the Board of Trustees
Muscatine Art Center
November 18, 2010**

Present: Caren Luke, Jan Henderson, Tom Spread, Becky Wichers, Jennifer Conard, and Mark Huddleston

Absent: Doug Krieger, David Meloy, and Jeffrey Stone.

Staff: Barb Christensen

President, Tom Spread opened the meeting.

Visitors: None present.

Minutes: It was moved by Becky Wichers, seconded by Jennifer Conard to approve the minutes of the October 21, 2010 regular meeting. Motion carried.

Bills: It was moved by Mark Huddleston and seconded by Jan Henderson to approve for payment monthly bills totaling \$1,527.25 . Motion Carried. Tom Spread and Mark Huddleston signed the Schedule of Bills by Fund.

Credit Card Expenses - It was moved by Jan Henderson, seconded by Becky Wichers to approve for payment monthly credit card expenses totaling \$1,981.13. This amount is for Arcadia Publisher of History Books and Post Cards that will be sold at various entities in the city. Motion carried. Mark Huddleston and Tom Spread signed the Monthly Log of Credit Card Expenditures.

COMMITTEE REPORTS

Collections: Barb Christensen reported.

- 1) Barb Christensen has received approval from the City for a "road trip" to pick up the recent acquisitions from the estate of Sarah Gilmore King Wilmer. This could be so much more reasonable than to have them shipped. Barb Christensen has not decided where the art will be hung.
- 2) Barb Christensen reported on the Code of Ethics the Art Center abides by.

Building & Grounds: Mark Huddleston.

- 1) **Security** – The new system is installed. Security measures regarding the newly acquired artwork were discussed.
- 2) **Wall cap** is completed and looks good. Phase 1 is complete
- 3) **Phase 2** – Barb Christensen reported she is writing a new grant for Phase 2.

Finance & Budget: Caren Luke

- 1) **Financials** – The Support Foundation for October was perused.

Long Range Planning: No report.

Budget Meeting with City: Barb Christensen reported that December 17 she will be meeting with The City Administrator and City Treasurer. Tom Spread will also attend.

Personnel: No report.

Program/Publicity: Mark Huddleston reported.

- 1) **Civil War show** – A \$53,000 grant request submitted to the Roy J. Carver Charitable Trust. Barb Christensen reported that she had received just under \$47,000.
- 2) **Sunday with Santa** on November 14, 2010, from 1:00 – 5:00 pm. was a huge success. Over 750 people attended.
- 3) **The Friends Festival of Wreaths** in the mansion on Saturday, November 20, 2010, from 6:00 – 8:30 PM.
- 4) **Muscatine Book and Postcards** – are now available.
- 5) **Richard and Sandy Toye Reception** – A reception for the Toyes in conjunction with an exhibit of the Toyes' gifts to the Art Center will be held November 30, 2010 at Tom Spread's home.

Directors Report: Attached for review.

Program Coordinator Report: Attached for review.

Unfinished Business: Tom Spread reported The Eckhardt Estate has nothing final yet. Tom is diligently trying to get a good interest rate.

New Business

ADJOURN: There being no further business, it was moved by Jan Henderson, seconded by Jennifer Connor the meeting be adjourned. Motion carried.

Respectfully submitted,

Caren Luke for
Jan Henderson, Secretary

DIRECTOR'S REPORT
For the month of September 2010
November 18, 2010

Total number of visitors for October 2010
1695

Total number of visitors for October 2009
1426

Total number of visitors Year-to-Date 2010
25693

Total number of visitors Year-to-Date 2009
16589

All figures include outreach program participants

EXHIBITIONS (in the month of September)

March 14, 2010 – December 31, 2010

Springs Sprockets & Pulleys

October 1, 2010 – October 31, 2010

Muscatine County 4-H exhibit

EXHIBITIONS (currently on view – October)

March 14, 2010 – December 31, 2010

Springs Sprockets & Pulleys

November 1, 2010 - January 9, 2011

Gifts to the Permanent Collection from Colonel Richard and Sandra Toyne

OTHER

October 6,

Scott Community College tour

October 8

Collier Wedding Rehearsal

October 9

Collier Wedding in Japanese Garden

October 20

Support Foundation Meeting

October 21,

Muscatine Art Center Board of Trustees meeting

United Way Board Meeting

October 24,

Paetz Birthday Party

ACQUISITIONS

Respectfully submitted,

Barbara C. Christensen
Director